



**EMPLOYMENT HISTORY**

*(Please start with current or most recent job and list positions in reverse chronological order)*

Start & Finishing Dates (Month & Year)	Name & Address of Company & Type of Business	Job Title & Brief Description of Duties	Salary (start & finish)	Reason for Leaving

Please state your current gross earnings, showing salary, commission, plus any other benefits:

Describe briefly what appeals to you about the vacancy and how your previous experience/employment will be relevant to the job.

Briefly state what your aims and ambitions are.

### WORK RELATED TRAINING

Date	Course/Training Details/Qualifications

### MEMBERSHIP OF PROFESSIONAL ORGANISATIONS AND INSTITUTIONS

Name of Professional Body or Organisation	Date Attained	Membership Status	Membership Number	By Examination Yes/No



### DISABILITY DISCRIMINATION ACT 1995

The Disability Discrimination Act 1995 describes a disabled person as 'An individual with a physical or mental impairment which has substantial and long-term adverse effect on his/her ability to carry out normal day-to-day activities'.		
Using this definition, would you consider yourself disabled under the Disability Discrimination Act 1985	Yes <input type="checkbox"/>	No <input type="checkbox"/>

### REHABILITATION OF OFFENDERS ACT 1974

Have you ever been convicted of a criminal offence (other than motoring offences and spent convictions as defined by the Rehabilitation of Offenders Act 1074	Yes <input type="checkbox"/>	No <input type="checkbox"/> (If yes, please give details)
---	------------------------------	---

### ADDITIONAL INFORMATION

If currently employed what notice must you give? Any dates when you are unavailable for interview?
Do you have a clean, current driving licence? Yes <input type="checkbox"/> No <input type="checkbox"/> If No, please give details of any endorsements (number of points) and expiry date:
Do you have any holidays booked? If so please state when.
What are your hobbies and interests?
Any further information you care to advance in support of your application:

To the best of my knowledge I declare that the information contained in this application form is accurate and correct.

I understand and agree that:

- The provision of false information may result in disqualification from the recruitment process or termination of employment.
- The information provided on this application form may be stored and processed by Northern Developments (Cumbria) Ltd for a period of 6 months for recruitment purposes and if successful the information will be stored on personal files and processed for the purpose of the employment relationship
- Where I cannot provide evidence of qualifications and/or suitable references the offer of employment may be rescinded and/or employment terminated.
- Under the Rehabilitation of Offenders Act (if it applies to the post for which I am applying) failure to disclose any convictions spent or otherwise will result in non appointment or disciplinary action and potential dismissal.
- Should I be short-listed I will be required to provide documentary evidence of my right to live and work in the United Kingdom.
- All information contained in this form will be treated as strictly confidential, and used only for recruitment purposes. By supplying information, you are indicating your consent to the information being processed for all employment purposes as defined in the Data Protection Act 1998, and any verification checks that may be made.
- We do not acknowledge receipt of application forms unless accompanied by a stamped addressed envelope.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_